

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street
December 10, 2014
6:30 p.m. Closed Session
7:00 p.m. Estimated Open Session

Board of Trustees Goals

- ❖ To develop strategies and instructional delivery systems to ensure that all second language students receive appropriate instructional programs to meet their needs to ensure their opportunities to attain grade level expectancies.
- ❖ Consistent analysis of assessment data will be used to guide program instruction and identify areas in need of staff development.
- ❖ Administrative/teacher training and coaching in lesson design to improve instructional strategies and provide instructional support in order to facilitate students' ability to pass the high school exit exam.
- ❖ A continual process of K-12 students setting career goals correlated to their academic goals.
- ❖ Continued planning and budget reflection in regards to maintenance of existing facilities, as well as the building of new ones.
- ❖ To correlate the annual budget with the available resources to meet district goals.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

A. November 5, 2014

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. SWEARING-IN CEREMONY**
 - A. Swearing in of members: Kathryn Sheppard, America Navarro and Dennis Slusser
- 3. PRESENTATION OF SERVICE PLAQUE TO TERRY LATTEMORE**
- 4. ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING**
 - A. ELECTION OF OFFICERS

1. President - Any Board Member present may make nominations for the position of President of the Board, who shall be elected by the majority of the members present, voting by voice.

The President will assume office upon election and will conduct the election for Vice-President and Clerk and conduct the remainder of the meeting.

2. Vice President and Clerk - The President shall ask for nominations for the positions of Vice President and Clerk, who shall be elected by the majority of the members present, voting by voice.

3. Establishment of Regular Meetings

The Board shall set the time and place of its regular meetings for 2015. The Board usually meets at 7:00 pm on the first Wednesday every month unless there is a holiday. There is a second meeting on the third Wednesday each month when necessary.

4. Selection of Board of Trustees Representatives

The Board shall select representatives and alternates in each of the following capacities.

- a) Representative to City Council

Kari Wheeler was serving in this position.

- b) Representative to Budget Committee

Terry Lattemore was serving in this position.

- c) Representative to Biggs/Richvale Educational Foundation

Dennis Slusser was serving in this position.

- d) Representatives to Negotiation Teams: Biggs Unified Teachers Association (BUTA) and California School Employees Association (CSEA)

Terry Lattemore was serving with BUTA and Kathryn Sheppard was serving with CSEA. Kari Wheeler and Robin Clark have been the alternate for all representative positions.

5. Secretary to the Board

The District Superintendent shall be appointed to act as Secretary to the Board.

5. STUDENT REPRESENTATIVE REPORT

- A. ASB
- B. FFA

6. STUDENT AWARDS

- 1) Biggs High School

7. PARENT ASSOCIATIONS REPORTS

8. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

9. PUBLIC COMMENT

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

10. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)

- A. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- C. HIGH SCHOOL PRINCIPAL'S REPORT:
- D. FINANCIAL REPORT:
 - 1. First Interim Budget
- E. SUPERINTENDENT and CDS PRINCIPAL'S REPORT:
- F. BOARD MEMBER REPORTS:

11. CONSENT AGENDA

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Inter-district transfers for 2014-2015 school year.
- B. Approve BUSD and CSEA negotiation openers for 2014 – 2015 school year.

12. ACTION ITEMS

- A. Approve REACH Conference - Junior High Conf. is March 5th – 7th & High School Conf. is March 26th – 28th
- B. Approve First Interim Budget
- C. Declare as Surplus: High School Gym Bleachers
- D. Approve Southwest Interiors bid to replace High School gym bleachers (Sports Booster to pay \$27,000.00 of cost)
- E. Approve Updated Financial Assistant/ AP/Purchasing Clerk Job Description.
- F. Approve Confidential/Classified Management MOU, Salary Schedule.
- G. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):
 - BP/AR 1312.3 - Community Relations – Uniform Complaint Procedures – Replace with Update
 - BP 5131.2 – Students – Bullying – Replace with Update
 - BP/AR 5145.3 – Students – Nondiscrimination/Harassment – Replace with Update
 - BP/AR 5145.7 – Students – Sexual Harassment – Replace with Update

13. PERSONNEL ACTION

- A. Accept Resignation of Cindy Stallman as Special Education Teacher at Biggs High School as of November 14th, 2014
- B. Approve Election of Darci Roles as a Volunteer Girls Basketball Coach.
- C. Accept Resignation of Marilyn Howard as Instructional Aide at Biggs Elementary School as of December 31st, 2014
- D. Accept Resignation of Heather Dworak as 7th Grade Teacher at Biggs Elementary School as of December 31st, 2014
- E. Approve Election of JodiLyn Vance as Special Education Teacher at Biggs High School
- F. Approve Election Financial Assistant/AP and Purchasing Clerk – name to be announced at the meeting.
- G. Approve Election of Biggs Elementary ASB Coordinator Stipend position – name to be announced at the meeting.

14. INFORMATION ITEMS

A. High School Gym Bleachers

15. FUTURE ITEMS FOR DISCUSSION

16. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.